

**CABINET
14TH MARCH 2019**

PRESENT: The Leader (Councillor Morgan)

Councillors Bokor, Harper-Davies, Mercer,
Poland, Rollings, Smidowicz, Taylor and Vardy

Councillor Capleton

Chief Executive
Strategic Director of Corporate Services
Head of Strategic Support
Strategic Director of Neighbourhoods and
Community Wellbeing
Head of Landlord Services
Head of Neighbourhood Services
Head of Planning and Regeneration
Democratic Services Manager
Corporate Improvement and Policy Officer
Democratic Services Officer (LS)

APOLOGIES: Councillor Barkley

The Leader stated that this meeting would be recorded and the sound recording subsequently made available via the Council's website. He also advised that, under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, other people may film, record, tweet or blog from this meeting, and the use of any such images or sound recordings was not under the Council's control.

89. DISCLOSURES OF PECUNIARY AND PERSONAL INTERESTS

No disclosures were made.

90. LEADER'S ANNOUNCEMENTS

No announcements were made.

91. MINUTES OF PREVIOUS MEETING

The minutes of the meeting held on 14th February 2019 were confirmed as a correct record and signed.

92. QUESTIONS UNDER CABINET PROCEDURE 10.7

No questions had been submitted.

93. BUSINESS PLAN 2019-20

Considered a report of the Chief Executive to consider the Council's Business Plan for 2019-20 (item 6 on the agenda filed with these minutes).

The Corporate Improvement and Policy Officer assisted with consideration of the report.

The Leader wished to thank officers and scrutiny for their work in respect of the Plan, the result of which was a succinct and focused document.

RESOLVED

1. that the 2019-20 Business Plan, appended to the report of the Chief Executive, be approved;
2. that delegated authority be given to the Chief Executive, in consultation with the Leader, to make minor amendments to the Business Plan.

Reasons

1. To identify the Council's key activities and performance indicators for 2019-20 that support the objectives set out in the Corporate Plan (2016-2020).
2. To allow minor corrections and amendments to be made in a timely manner prior to publication and throughout the 2019-20 Business Plan.

94. HOUSING INCOME AND FINANCIAL INCLUSION POLICY 2019-2024

Considered a report of the Head of Landlord Services to consider a Housing Income and Financial Inclusion Policy 2019-2024 (item 7 on the agenda filed with these minutes).

The Head of Landlord Services assisted with consideration of the report.

The Cabinet considered that the Policy was easy to read and accessible and might reasonably be put forward for a Plain English Award.

RESOLVED that the Housing Income and Financial Inclusion Policy 2019-2024, attached at Appendix 1 to the report of the Head of Landlord Services, be approved.

Reason

To set out a policy on the Council's approach to maximising Housing Revenue Account rental income whilst also providing appropriate support to vulnerable tenants.

95. HOUSING CAPITAL PROGRAMME 2019/20

Considered a report of the Head of Landlord Services to consider the Housing Capital Programme for 2019/20 (item 8 on the agenda filed with these minutes).

The Head of Landlord Services assisted with consideration of the report.

RESOLVED that the housing capital programme for 2019/20 amounting to £8,361,190, detailed in Appendix 1 to the report of the Head of Landlord Services, be approved and the Capital Plan be amended to reflect this.

Reason

To improve the Council's housing stock, in line with the Charnwood Standard, thus delivering the priorities set out in the Housing Revenue Account (HRA) Business Plan approved by Cabinet in September 2014.

96. CHILDREN AND YOUNG PEOPLE'S STRATEGY 2019-2024

Considered a report of the Head of Neighbourhood Services to consider a Children and Young People's Strategy 2019-2024 (item 9 on the agenda filed with these minutes).

Councillor Capleton, Chair of the Overview Scrutiny Group, presented a report detailing the Group's pre-decision scrutiny of the matter and recommendation (copy filed with these minutes).

The Head of Neighbourhood Services assisted with consideration of the report. Further to the report, she set out some minor corrections, these removed references to Appendix 1 in the Strategy and corrected its page numbers. It was also proposed to have a more front-facing, shorter summary to the Strategy.

RESOLVED

1. that the Children and Young People's Strategy 2019-2024 at Appendix A to the report of the Head of Neighbourhood Services and the 2019/20 Action Plan at Appendix B to the report of the Head of Neighbourhood Services be approved;
2. that delegated authority be given to the Head of Neighbourhood Services, in consultation with the Cabinet Lead Member for Communities, Safety and Wellbeing, to make the changes set out by the Head of Neighbourhood Services above and any further minor typographical/graphical amendments required to the approved documents;
3. that the report of the Overview Scrutiny Group be noted.

Reasons

1. To enable the Children and Young People's Strategy 2019-2024 and associated 2019/20 Action Plan to be approved.
2. To enable the timely publication of the documents.

3. To acknowledge the work undertaken by and the views of the Overview Scrutiny Group.

97. CHARNWOOD GRANTS - ROUND FOUR 2018/19 - COMMUNITY FACILITIES AND COMMUNITY DEVELOPMENT AND ENGAGEMENT GRANT APPLICATIONS

Considered a report of the Head of Neighbourhood Services to consider applications received for funding in additional round four of the Community Facilities and Community Development and Engagement Grants schemes for 2018/19 (item 10 on the agenda filed with these minutes).

The Head of Neighbourhood Services assisted with consideration of the report.

RESOLVED

1. that the following Community Development and Engagement Environmental Grants be awarded:
 - £9,840 to The Exaireo Trust towards a re-use project;
 - £4,500 to The Crop Club towards a Growing urban communities in small spaces project, subject to final CIC documents and CIC bank statements being provided;
 - £6,000 to Little Bird SOS towards a Grow Loughborough project (£3,000 to be funded through Community Development and Engagement Environmental grants, and £3,000 through the Loughborough Community grants scheme);
2. that the Head of Neighbourhood Services be given delegated authority to finalise the terms and conditions of the awarded Community Development and Engagement Environmental Grants.

Reasons

1. To provide financial support to organisations which meet the criteria of the Community Development and Engagement Environmental grant schemes in terms of community and organisational need and to use funding provided through the Loughborough Grants scheme to support projects in Loughborough.
2. To enable the grants awarded to be finalised and appropriate information to be supplied to the Council about the outcomes of the project.

98. ANNUAL PROCUREMENT PLAN 2019/20

Considered a report of the Head of Finance and Property Services to consider the Council's Annual Procurement Plan for 2019/20 (item 11 on the agenda filed with these minutes).

The Strategic Director of Corporate Services assisted with consideration of the report.

RESOLVED

1. that the contracts, over £25,000 and up to £75,000, listed in Appendix A to the report of the Head of Finance and Property Services be let in accordance with Contract Procedure Rules;
2. that the contracts, over £75,001 and up to £500,000, listed in Appendix B to the report of the Head of Finance and Property Services be let in accordance with Contract Procedure Rules.

Reason

- 1 & 2. To allow contracts of the Council to be let in accordance with contract procedure rules.

99. CAPITAL PLAN AMENDMENT REPORT

Considered a report of the Head of Finance and Property Services to consider changes to the current Capital Plan and its financing (item 12 on the agenda filed with these minutes).

The Chief Executive and the Strategic Director of Corporate Services assisted with consideration of the report.

RESOLVED

1. that the current Capital Plan for 2018/19 - 2020/21, as amended by the changes shown in Appendix 1 to the report of the Head of Finance and Property Services, in the sum of £32,852,390 be approved;
2. that **it be recommended to Council** that the Acquisition of Affordable Housing to meet housing need HRA scheme be increased by the sum of £415k, be added to the Capital Plan in 2020/21 and that it proceeds;
3. that **it be recommended to Council** that the Disabled Facilities Grant budget of £448k slippage from 2018/19 to 2019/20 be approved;
4. that **it be recommended to Council** that the HRA Bathrooms budget of £426k slippage from 2018/19 to 2019/20 be approved;
5. that all the slippages detailed in Appendix 1 to the report of the Head of Finance and Property Services be approved;
6. that it be noted that £25k budget for Hardware Replacement has been brought forward from 2019/20 to 2018/19;
7. that it be noted that the Old Rectory Museum Toilet scheme totalling £12k has been added to the Capital Plan in 2018/19;
8. that the Bell Foundry Pocket Park phase 2 scheme to the sum of £22k be added to the Capital Plan in 2019/20;

9. that the Disabled Facilities Grants scheme be increased by £110k to allow for the Disabled Facilities Grants from the Ministry of Housing, Communities and Local Government to be spent;
10. that the virement of £210k to the HRA Central Heating and Boiler installation scheme from the HRA Major Structural Works scheme be approved.

Reasons

1. To enable the Capital Plan to be the basis for capital spending by the Council and so that schemes may proceed.
2. To confirm that the Acquisition of Affordable Housing to meet housing need HRA scheme, should be increased to the sum of £415k, and that the cost be funded 30% from retained 141 capital receipts and 70% from HRA Reserves.
3. To enable the scheme budget to be available in 2019/20.
4. To enable the scheme budgets to be available in 2019/20.
5. To enable the schemes budgets to be available in 2019/20
6. To enable additional work to proceed in 2018/19 ahead of schedule. This has been approved by the s151 Officer. The budget has already been approved by Cabinet and it has just been brought forward. It is fully funded.
7. To enable the installation a toilet in the Old Rectory Museum, Loughborough before the Museum opens in April. This has been approved by the s151 Officer. This is to be funded from virements, then RCCO and then capital receipts.
8. To allow works at the Bell Foundry Pocket Park to be done to spend S106 monies.
9. To confirm that the Disabled Facilities Grants scheme be increased and funded by an external grant.
10. To enable more HRA Central Heating Systems and Boilers to be installed.

100. LOCAL DEVELOPMENT SCHEME

Considered a report of the Head of Planning and Regeneration to consider a revised Local Development Scheme, so that the programme for the preparation of planning documents for Charnwood is agreed (item 13 on the agenda filed with these minutes).

Councillor Capleton, Chair of the Overview Scrutiny Group, presented a report detailing the Group's pre-decision scrutiny of the matter and recommendation (copy filed with these minutes).

The Head of Planning and Regeneration assisted with consideration of the report.

RESOLVED

1. that the revised programme for the preparation of local development documents, as set out in the Local Development Scheme attached to the report of the Head of Planning and Regeneration, be approved;
2. that the Local Development Scheme comes into effect and is published on 1st April 2019;
3. that authority be delegated to the Head of Planning and Regeneration in consultation with the Lead Cabinet Member for Planning, Inward Investment and Tourism Strategy to make any minor typographical/graphical amendments to the Local Development Scheme prior to its publication;
4. that the report of the Overview Scrutiny Group be noted.

Reasons

1. To ensure that the Local Development Scheme provides a realistic programme for the preparation of development plan documents.
2. To meet the requirements of Section 15 of the Planning and Compulsory Purchase Act (2004), as amended by the Localism Act 2011 and the Town and Country Planning (Local Development) (England) Regulations 2004 (as amended by the Town and Country Planning (Local Development) (England) (amendment) Regulations 2008, 2009 and 2012.
3. To enable the timely publication of the revised Local Development Scheme.
4. To acknowledge the work undertaken by and the views of the Overview Scrutiny Group.

101. REVIEW OF CONSERVATION AREA BOUNDARIES - BEEBY, BARKBY, QUENIBOROUGH, HATHERN AND THURCASTON

Considered a report of the Head of Planning and Regeneration proposing formal adoption of revised Conservation Area boundaries and requesting delegated authority to update Character Appraisals and Management Plans identified in the Barkby and Barkby Thorpe, Beeby, Hathern, Queniborough and Thurcaston Conservation Area Review reports (item 14 on the agenda filed with these minutes).

The Head of Planning and Regeneration assisted with consideration of the report.

RESOLVED

1. that the revised conservation area boundaries, as set out in Appendix A to the report of the Head of Planning and Regeneration, be adopted;

2. that the Conservation Areas Boundary Review reports, as set out in Appendix A to the report of the Head of Planning and Regeneration, be approved for the purpose of updating the appraisals and management plans, with delegated authority given to the Head of Planning and Regeneration, in consultation with the Lead Member for Planning, Inward Investment and Tourism Strategy, to undertake that update.

Reasons

1. To provide adopted guidance that identifies the special character and creates a sound basis for the management of the Barkby and Barkby Thorpe, Beeby, Hathern, Queniborough and Thurstaston Conservation Areas.
2. To allow the Head of Planning and Regeneration to publish up to date Conservation Area Character Appraisals and Management Plans, in accordance with the approved report.

102. BUDGET VIREMENTS IN PLANNING AND REGENERATION SERVICE

Considered a report of the Head of Planning and Regeneration requesting approval of budget virements to meet forecast expenditure on agency staff to year end (item 15 on the agenda filed with these minutes).

Councillor Capleton, Chair of the Overview Scrutiny Group, presented a report detailing the Group's pre-decision scrutiny of the matter and recommendation (copy filed with these minutes).

The Leader wished to thank the Overview Scrutiny Group for its valuable work in undertaking pre-decision scrutiny.

The Head of Planning and Regeneration assisted with consideration of the report. Further to the report, he corrected the amount stated in paragraph 6 of Part B of the report from the stated £149k to the correct amount of £138k.

RESOLVED

1. that a transfer of budget (virement) of £36,000 from Planning Growth Capacity Support Grant/ring fenced reserve (X157) be made to cover Planning agency costs (P330 A0153 Local Plans) up to 31st March 2019, leaving a balance of £79,000 in this reserve;
2. that a transfer of budget (virement) of £102,000 from Planning Delivery Grant Reserve/(not ring fenced) (X449) be made to (P499 A0153 Development control) to cover agency costs up to 31st March 2019, leaving a balance of £208,000 in this Reserve;
3. that a transfer of budget (virements) of £12,000 be made from P299 Conservation A0101 Salary underspend to P299 A0153 agency Costs to 31st March 2019;

4. that the report of the Overview Scrutiny Group be noted.

Reasons

- 1-3. To meet the current and forecast expenditure in cost centres P499 A0153, P299 A0153 and P330 A0153 to year end and to comply with the financial procedure rules 1.3, 1.7 and 1.8.
4. To acknowledge the work undertaken by and the views of the Overview Scrutiny Group.

Note: The Cabinet also resolved to delegate to the Head of Planning and Regeneration, in consultation with the Cabinet Lead Member for Planning, Inward Investment and Tourism Strategy, authority to make any minor typographical/graphical amendments required in respect of the above matter. However, this is not required in relation to the above decisions.

103. REVIEW OF THE CONSTITUTION

A report of the Monitoring Officer to consider amendments to the Constitution following the annual review, for recommendation to Council (item 16 on the agenda filed with these minutes).

The Head of Strategic Support and the Democratic Services Manager assisted with consideration of the report.

RESOLVED that **it be recommended to Council** that the changes to the Constitution set out in Appendix 1 to the report of the Monitoring Officer be made, to be effective from 6th May 2019, but with the following amendment to those changes (amendment is underlined):

Appendix 1 to the report of the Monitoring Officer, Item 5 – Webcasting, Filming and Recording of Meetings (agenda page 297). Final sentence to be amended to read “Any filming, recording or reporting during meetings, including social media, should not be disruptive or intrusive”.

Reason

To ensure the Constitution is kept up to date and fulfils its intended purposes.

NOTES:

1. The decisions in these minutes not in the form of recommendations to Council will come into effect at noon on 22nd March 2019 unless called in under Scrutiny Committee Procedure Rule 11.7.
2. No reference may be made to these minutes at the Council meeting on 24th June 2019 unless notice to that effect is given to the Democratic Services Manager by five members of the Council by noon on 22nd March 2019.

3. These minutes are subject to confirmation as a correct record at the next meeting of the Cabinet.